

Deactivating a Person

1. Go to the Cases tab to view your cases.
2. Click on the case name hyperlink. This will open the Maintain Case page.

Casper, Mom (9221759)

Case details:  CPS Family - Initial Assessment
BMCW-IA 1
Open OHP exists for associated participant(s)

Case address: 21 N Butler, Apt. #407
Madison, WI 53703

Primary worker: Daisy, Dan
(440) 943-7690
dan.daisy@wisconsin.gov

Actions:

View case information

 Access Reports	 Administration	 Adoption	 Agreements and Notices
 Assessments	 Assets and Income	 Assignments	 Background Checks
 Case/Permanency Plan	 Eligibility	 ICPC	 Legal
 Narratives	 Payments	 Placements	 Planning
 Related People	 Safety	 Services	

3. On the Maintain Case page, each active case participant is listed in the Active Participants box on the Participants tab. A DeAct hyperlink appears on the participant's row. To deactivate a participant, click on the DeAct hyperlink to open the Participant Status page.

Maintain Case - ID: 9221759 - Windows Internet Explorer

eWiSACWIS Print Spell Check REC Help ?

Case: 9221759

Name: Case Type: Status: Open 02/13/2006

County: Site/Region:

CARES Case #: County Case #: ☐ Restricted Designation: [Select Program](#)

Participants	Address	Collaterals	Closing/Merge History						
Active Participants									
Name	Person Type	Rsp	Hshld	DOB	Gndr	Relationship	Legal	Prg	
Casper, Dad L. (9223141)	None	<input checked="" type="checkbox"/>	Y	05/17/1981	M	<input type="text" value="Former Spouse"/>	N/A	N	DeAct Rem
Casper, Ghost (9226099)	CPS	<input checked="" type="checkbox"/>	Y	11/01/2006	M	<input type="text" value="Biological Child"/>	None	N	DeAct Rem
Casper, MCI Retain (9225336)	None	<input checked="" type="checkbox"/>	U	06/25/2000	F	<input type="text" value="Biological Child"/>	N/A	N	DeAct Rem
Casper, Mom (9223140)	None	<input checked="" type="checkbox"/>	Y	02/04/1976	F	<input type="text" value="Reference Person"/>	Agency Cstdy - Plcmnt w/lic provider	N	DeAct Rem
Watermelon Mother									
Number of Household Members: 4									<input type="button" value="Insert"/>
Inactive Participants									

Options:

100%

- On the Participant Status page, select a Reason and enter an Effective Date to deactivate the participant. Click on the Save button and then Click on the Close button to return to the Maintain Case page.

Participant Status

Action Requested: DeActivate
 Name: Watermelon, Infant
 Worker: Caitlin M. Cake
 Reason: Age Of Majority
 Date: 02/13/2012
 Effective Date: 02/09/2012

Participant History

Status	Effective Date	Reason	Worker
Active	11/19/2009	null	Cake, Caitlin M

Save Close

- When you return to the Maintain Case page, the deactivated participant will no longer be listed among the Active Participants, and instead will be listed among the Inactive Participants with a ReAct hyperlink to the far right. Clicking the ReAct hyperlink will allow you to see the date and reason that participant was deactivated. If the child was deactivated for the reason of TPR or Subsidized Guardianship, the hyperlink will display as (TPR) or (SG), respectively.

Maintain Case - ID: 9221759 - Windows Internet Explorer

eWiSACWIS

Case: 9221759
 Name: Casper, Mom Case Type: CPS Family - Initial Assessment Status: Open 02/13/2006
 County: Green Site/Region: Green - Monroe
 CARES Case #: County Case #: Restricted Designation: Select Program

Participants Address Collaterals Closing/Merge History

Name	None	Y	DOB	Gender	Relationship	Legal	Prg	Actions
Casper, Mom (9223140)	None	<input checked="" type="checkbox"/>	Y	02/04/1976	F	Reference Person	N	DeAct Rem
Watermelon, Mother (9224744)	None	<input checked="" type="checkbox"/>	Y	10/20/1982	F	Other Relative	N/A	DeAct Rem

Number of Household Members: 4

Inactive Participants

Name	Person Type	Hshld	DOB	Gndr	Relationship	Legal	Prg	Actions
Casper, Ghost (9225335)	Pre-Adopt	N	06/25/2000	F	Biological Child	N/A	N	(TPR)
Rabbit, Kid-Eight (9222209)	None	U	05/17/2001	M	Other Relative	N/A	N	ReAct Rem
Watermelon, Infant (9224743)	CW	Y	12/01/2007	F	Biological Child	N/A	N	ReAct Rem

Options: Go Save Close